

# Lakeview Public School Council Meeting

## Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, April 12, 2016, 6:30PM to 8:30PM
Purpose:	Lakeview School Council Monthly
Participants and Regrets: <b>(Bolded are voting members)</b>	<p><u>Council Executive:</u> <b>Melissa L</b> (Co-Chair), Carrie R (Co-Chair), <b>Alexandra W</b> (Treasurer), <b>Caitlin C</b> (Secretary), <b>Julie W</b>, Jane Lefevre (Teacher Rep), <b>Kristy Banks</b> (Teacher Rep), Rebecca Shields (Principal)</p> <p><u>Parent Representatives:</u> <b>Jenna N</b>, <b>Alexandre S</b>, <b>Rick C</b>, <b>Shelagh M</b>, <b>Heidi W</b>, <b>Jen S</b>, <b>Tauhid T</b>, <b>Connie D</b>, <b>Tracy N</b></p> <p><u>School Trustee:</u> Theresa Kavanagh</p> <p><u>Regrets from:</u> Kasia B, Tracy B, Chris K, Shannon H, Melissa S, Sneh M, Sandra A</p>
Quorum:	Total in attendance: 18 <b>Quorum Achieved:</b> 14 out of 21 voting Council members in attendance

Discussion & Action Items	
Agenda Item #:	
1. <u>Call to Order &amp; Approval of March 8, 2016 Council Minutes</u>	<p>Melissa called the meeting to order at 6:37 p.m. and welcomed everyone. Before tonight's meeting, Melissa e-mailed the minutes to Council. Approval of the March 2016 minutes was postponed to a later meeting to allow for more time for comments or corrections.</p>
2. <u>Principal's Report – presented by Rebecca Shields</u>	<p>2.1. The secondary school program review is underway and includes seven major areas of study:</p> <ul style="list-style-type: none"> <li>○ School Configurations;</li> <li>○ Specialist High Skills Major programs.</li> <li>○ French as a Second Language;</li> <li>○ International Baccalaureate /Advanced Placement;</li> <li>○ Digital Learning;</li> <li>○ Community Hubs; and</li> <li>○ Canterbury Arts Program</li> </ul> <p>2.2. Information sessions are ongoing over the next few weeks and all run from 7-9 p.m.: April 13 at Confederation Education Centre, April 27 at Hillcrest High School, April 28 on Google Hangout, May 5 at A.Y. Jackson. Parents can also complete surveys for each of the proposed changes. Trustee Kavanagh and Rebecca shared a few details:</p> <ul style="list-style-type: none"> <li>○ School configurations – The board may be transitioning the grade structure of schools to K-6 or K-8 at the elementary level and grades 7-12 or 9-12 at the high school level to minimize the number of transitions that students may go through. Middle schools are likely to be phased out. Studies are underway. <ul style="list-style-type: none"> <li>◆ Theresa shared that the high schools west of Merivale will be affected first: Bell, Merivale, Sir Robert Borden.</li> <li>◆ Discussions are starting this fall, with implementation to occur over the following year or two.</li> </ul> </li> <li>○ French immersion will be offered at all high schools</li> <li>○ The IB program may be implemented in a more westerly high school. The most likely high school would be Merivale.</li> <li>○ Canterbury hub – will be left as-is.</li> </ul> <p>2.3. The OCDBS is standardizing the format of school websites, and Rebecca will be attending a training session to be able to update the Lakeview website.</p> <p>2.4. Staff info: Mrs. Asma is off until the middle of May. Mrs. Rumstein is replacing her during that time.</p> <p>2.5. May 17, 2016 – The OCDSB provides money for an environmental outing. Students will likely be going for a walk on one of the nearby nature trails.</p> <p>2.6. May 17, 2016 – The kindergarten students are having a field trip to the Experimental Farm.</p> <p>2.7. Carrie and Rebecca attended the OCDSB's leadership conference at the Shaw Centre on Friday, April 8. Personal stories were shared of great experiences in schools. How can we as leaders create those great experiences for students in all</p>

# Lakeview Public School Council Meeting

## Minutes – Discussion & Action Items

Discussion & Action Items	
Agenda Item #:	
	schools?
3. <u>Trustee Update</u>	
3.1. Hiring of Long Term Occasional (LTO) teachers must occur from the seniority list. This is mandated at the provincial level.	
3.2. OCDSB budget discussions are underway. Instructional coaches may be affected by cuts.	
3.3. Enrollment numbers are generally stable or slightly lower than last year; these numbers affect the budget.	
3.4. Making efficient use of the Board's buildings will be closely examined.	
3.5. Instructional coaches are being used to help teachers integrate math learning into more activities through the day.	
4. <u>Teacher Update</u>	
4.1. Mayfair's Pie-the-teacher event has at least 4 volunteers	
4.2. Kindergarten team submitted 2 requests for funding. Wear and tear is greater as a result of use by full-day kindergarten and EDP. There is no room in the school budget to support these purchases.	
○ Request #1 – Replacement of play materials, particularly outdoor toys	
○ Request #2 – Materials and resources to support class-based inquiry centres	
<b>MOTION: Melissa L</b>	<b>SECONDED: Shelagh M</b>
<b>"To support the costs for the outdoor equipment proposal by the kindergarten team, not to exceed \$2,250."</b>	
<b>ALL IN FAVOR</b>	<b>MOTION CARRIED</b>
4.3. An E-motion will be circulated later regarding the in-class materials, once the Treasurer confirms there are sufficient funds – some pending expenses need to be accounted for first.	
5. <u>Leadership Report</u>	
5.1. A special OCASC meeting will be held next week (Thursday, April 21 at Fisher Park School, 7-8 pm), and the Ontario Ombudsman will be in attendance. As of Sept. 1, 2015, the Ombudsman's role expanded to include public complaints about school boards. This presentation will explain the new role and function, how cases are resolved and investigated, and issues addressed in the school board sector.	
5.2. Council has been invited to discuss traffic measures at the Crystal Beach Lakeview Community Association meeting on April 21, 2016. Councillor Taylor has also asked to set up some display boards presenting the proposed traffic calming measures at Mayfair.	
5.3. The May meeting was agreed to be rescheduled to the week following Mayfair (May 17).	
5.4. Confirmation that there is some planning for Grade 5 graduation. Parents typically organize an overnight trip or special activity. Rebecca indicated that a leaving ceremony will also be planned.	
5.5. Planning for 2016-2017: The chair and treasurer positions need to be filled for next year. Jenna N will be shadowing Alex W in anticipation of submitting her name for the Treasurer position in September.	
5.6. Club Vert is planning some activities for the upcoming Earth Day assembly. The club will be offering several different crafts for each classroom, and will be requesting funding from council to support the purchase of craft materials.	
5.7. Mme Kavita requested bus funding to take the grade 4 and grade 4/5 classes to the Medieval Festival at Upper Canada Village in June.	
<b>MOTION: Melissa L</b>	<b>SECONDED: Rick C</b>
<b>"To pay the costs for bus transportation for one bus to Upper Canada Village on June 13, totaling \$382.81."</b>	
<b>ALL IN FAVOR</b>	<b>MOTION CARRIED</b>
5.8. The School Swag campaign has raised about \$300 for council. This is the last big fundraising event of the year. Council recognizes and appreciates Sneh M's efforts this year as our fundraising coordinator.	
5.9. Mayfair updates:	
○ A miscalculation was made in printing tickets. Only 150 booklets of ten tickets were produced, but there are more than 220 families at the school. As a result, some students will receive booklets of 5 tickets, and some will receive booklets of 10. <u>Note for next year</u> – ensure that a larger number of booklets are produced.	
○ Liability coverage for the bike parade is not covered by Council's insurance provider because the parade is held off-school property. We are working with the insurance provider to see if coverage can be extended to cover this event. Participants may need a waiver to be able to participate but other options are also being explored.	

# Lakeview Public School Council Meeting

## Minutes – Discussion & Action Items

### Discussion & Action Items

Agenda Item #:
<ul style="list-style-type: none"><li>○ A new event this year is the 50/50 sale. If successful, this could be another addition to Mayfair’s events.</li><li>○ Seeking additional help with coordinating the BBQ, including food storage.</li><li>○ A “headline” act is still being lined up, but there are some possibilities through Bell High School’s music program</li><li>○ African Baobab drummers will be appearing again this year (thanks to Jane!) and will receive a \$301 honorarium each</li><li>○ Mason jar collections are slow going so far.</li></ul>
6. <u>Adjournment</u> Meeting was adjourned by Melissa at 8:32 pm.

### Signatures

<i>Melissa L. Lebel</i>		
Melissa L Co-Chair	Prepared by Co-Secretary:	Caitlin C

### Next Meeting

<p style="text-align: center;"><b>**Tuesday, May 17, 2016, 6:30 p.m.**</b> Send regrets to: <a href="mailto:chair@lakeviewschoolcouncil.ca">chair@lakeviewschoolcouncil.ca</a></p>
--