

Lakeview Public School Council Meeting

Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	January 12, 2016, 6:30PM to 8:30PM
Purpose:	Lakeview School Council Monthly
Participants and Regrets: (voting members in bold)	<p><u>Council Executive:</u> Melissa L (Chair), Carrie R (Co-Chair), Alexandra W (Treasurer), Caitlin C (Secretary), Julie W, Jane Lefevre (Teacher Rep), Rebecca Shields(Principal)</p> <p><u>Parent Representatives:</u> Rick C, Jenna N, Chris K, Shannon H, Shelagh M, Heidi W, Tracy N, Jen S, Alexandre S, Tracy B, Kasia B, Connie D, Tauhid T</p> <p><u>Regrets from:</u> Kristy Banks (Teacher Rep), Melissa S, Sandra A, Sneh M</p>
Quorum:	Total in attendance: 20 Quorum Achieved: 17 out of 21 voting Council members in attendance

Discussion & Action Items	
Agenda Item #:	
1. <u>Call to Order & Approval of December 8, 2015 Council Minutes</u>	
<p>Melissa called the meeting to order at 6:35 p.m. and welcomed everyone. Before tonight's meeting, Melissa e-mailed the minutes to Council.</p>	
MOTION: Melissa L	SECONDED: Tauhid T
<p>“To approve the minutes of the Council meeting of December 8, 2015 with changes to use the Board’s language around the EFI Instruction proposed changes and addition of Alexandre Sosso to the Participant list.”</p>	
ALL IN FAVOR	MOTION CARRIED
2. <u>Principal’s Report – presented by Rebecca Shields</u>	
2.1. Parent Session (<i>Beyond ABCs and 123s</i>) will be held at 7:00PM Wednesday, January 20 th , 2016. 22 parents have shown interest. Council has offered to provide child-minding and food/drinks.	
MOTION: Melissa L	SECONDED: Alex W
<p>“To approve spending of no more than \$100 to provide snacks to support the Parent Session of January 20th.”</p>	
ALL IN FAVOR	MOTION CARRIED
2.2. A social media safety presentation by Paul Davis is being held at Grant P.S. on February 22, 2016 (see item 4.2)	
2.3. The OCDSB website has a link to Homework help, K-12, under the “Parents” tab	
2.4. Kindergarten info night is the evening of January 27, 2016. This will be a general session describing the Board’s kindergarten program. A separate, more school-specific session will occur in the spring	
2.5. Ukulele Kids program	
○ Caitlin C will connect her contact with Rebecca to move the program forward for this winter	
2.6. RBC Blues in the Schools	
○ Rebecca has submitted an application for Lakeview	
○ A select group of 25-30 kids would meet for 1 hour per day for 5 days in a row with a musician. At the end of the week, these students would put on a performance for the rest of the school	
○ If Lakeview’s application was accepted, Council would need to provide the \$900 program cost	
2.7. Technology Plan	
○ Lakeview received a \$7,000 grant to upgrade our technology	
○ 5 projectors were purchased for those classrooms with no projector means, with a March-April installation date. White boards will also need to be purchased and installed to complement the projectors.	

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- Between April and June, a technology coach will be in the school to provide further training to allow the technology to be used effectively in the classroom
- 2.8. Extended Day Program (EDP) update
 - If parents have any issues or information that needs to be shared with the program, they should first approach the EDP educator in the classroom
 - Angela Wood is the main coordinator, and can be approached if the response from the classroom EDP educator is unsatisfactory. Rebecca can be contacted if further help is needed to resolve the issue.
- 2.9. Walking School Bus/Group
 - Rebecca would like some help to put together an online survey to see if there is an interest among parents to choose a few pickup points where parent volunteers would walk a group of kids to school
 - The community walking program would be parent-run, not by the school
 - The program could be potentially launched on Winter Walk Day, February 10, 2016
- 2.10. Learn to Play Association (LTPA) – In-school program
 - Rebecca has requested information regarding other ‘lunch/recess’ programs but hasn’t heard back yet. She will follow up.
- 2.11. End of day pick-up location
 - Rebecca reminded parents that they should keep children from running through the entrance area at pick-up time. Congestion can be common in this area in the afternoon. She’s posted this request to the website and in her newsletter.
- 2.12. Secured doors
 - Installing swipe card access at the door near the portables is costly, and parents expressed concerns about possible consequences regarding how students perceive their safety in school. However, Rebecca has concerns with unrestricted public access to this side door. There is also public access at the back of the yard and the front doors that could be part of this discussion about whether the school takes any measures.
 - Rebecca welcomes any feedback from parents regarding school access issues. No decisions have been made yet.
- 2.13. Lamination Machine
 - The school’s lamination machine is broken and is quite expensive to fix or replace
 - School Council is not supposed to provide funding towards purchase of ‘capital’/equipment to schools
 - Rebecca expressed this is not essential to support learning, however many staff members do see value in having it.
 - Possible alternatives? Skilled community member that can repair; teacher-supported fundraising; seek a donation of a new machine, etc.
- 2.14. Updated Field trip Forms
 - A new field trip form has been produced. The first page has trip information, the second has the consent portion
 - A new concussion management form is also available for relevant trips (e.g. skating/skiing)
- 2.15. Options to support Syrian refugees
 - A school family which has relatives in a refugee camp approached Rebecca and asked for help the school may provide
 - Rebecca would like to hold an information meeting to share information on refugee sponsorship. She would like interested parents to contact the school to see if sufficient response exists.
 - Addendum: Since this meeting a Community-based group has also begun a campaign to support this family.
- 2.16. Friendship Concert will be held on Thursday, February 11 at 8:45 a.m.
 - Rebecca will post the classes that will be participating.

3. Teacher updates

- 3.1. Jane expressed thanks for the treats that were provided before the winter break!
- 3.2. Thanks also to Council for the new sound system. It is being used regularly and is much easier to use.
- 3.3. Teachers are being reminded to send in their receipts for TACE funding requests by the end of January 2016.
- 3.4. The Outdoor Classroom/Garden committee will be meeting soon. The garden was an excellent source of learning for the kindergarten students this past fall, and another funding request will be coming to support the use of the garden for the older grades.
- 3.5. Options for supporting Syrian refugees: (also see 2.15)
 - Jane suggested a focus for students to support families through a fundraising goal (Read-a-thon, etc.)

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4. <u>Leadership Report</u>	
4.1. Funding request: Purchase of a new sound system (the previous system was traded in and the value (approx. \$400) of that applied to the purchase of this new system)	
MOTION: Melissa L	SECONDED: Rick C
“To approve spending in the amount of \$150.74 for the new sound system”	
ALL IN FAVOR	MOTION CARRIED
4.2. Upcoming events	
○ Jan. 21 – Bay Ward School Zone Meeting – 7:00pm at Severn Public School	
○ Jan. 29 – Lakeview Family Movie Night (between 5:15pm set up to 8:30pm clean up). The movie is “Inside Out”.	
○ Feb. 10 – Winter Walk Day	
○ Feb. 22 – Social Media Safety Presentation sponsored by Council and Grant Alternative P.S. – at Grant School from 7:00-8:00pm (with an in-school presentation that same day for Grades 3-5 students)	
4.3. Council Succession Planning	
○ A reminder that Carrie R, Melissa L and Alex W are stepping down from their executive roles at the end of this school year. Ideally there would be a period of shadowing to transfer skills and knowledge about the roles. Anyone interested in taking on these roles is encouraged to approach Mel or Carrie.	
4.4. Mayfair 2016 is being planned for May 14, 2016	
○ Council needs ideas for entertainment groups (1-2). Previous entertainers include Junkyard Symphony, Acro-Rope, Canadian Dance Factory, New Star Theatre, soccer demo, Ray’s Reptiles, etc.	
○ Raffle – council members are asked to solicit donations from businesses in the community. Discussion was held on alternatives to reduce the amount of organization needed. A 50/50 raffle could be combined with a scaled down raffle (limited to 10 prizes at \$100 value or more). The 50/50 was agreed to occur the day of the event.	
○ Council needs to land on a funding goal for Mayfair. Potential projects include buddy benches, painted outdoor games, outdoor learning, soft seating in the library, etc.	
4.5. Rick C would like to donate tickets to allow the grade 4 and 5 classes to attend the Brier (March 7, 8 or 9). Council would need to fund transportation to the event. Rick and Rebecca to discuss further.	
4.6. Funding request: Bussing for ski trip. Motion circulated by email on January 22, 2015.	
MOTION: Melissa L	SECONDED: Alexandre S
“Move to pay for the costs of bus rentals for the annual ski trip for grades 4 and 5 classes, in the amount of \$1,469.00”	
15 VOTES IN FAVOR	MOTION CARRIED
5. <u>LRT/Moodie-Corkstown Transitway Station update – presented by Rick C.</u>	
5.1. The design has been changed so that the drop-off area is now an inside driveway off Corkstown Road. During morning rush-hour, planners have indicated a ‘no right turn’ sign will be posted to discourage traffic from turning east on Corkstown towards Lakeview School.	
5.2. The School Travel Planning Committee has also sent messages to Mark Taylor (City Councillor) to reiterate the importance of keeping traffic off Corkstown.	
6. <u>Treasurer’s Report – presented by Alexandra W</u>	
6.1. Current balance is about \$15,400	
6.2. No big expenses are upcoming	
6.3. Funding ideas are being solicited from the staff	

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7. <u>Fundraising Update – submitted by Sneha M</u> 7.1. Upcoming events/activities: <ul style="list-style-type: none">○ Jan. 29 Movie Night○ March (early) School Clothing Swag wear○ April 1 Movie Night○ April (early) Electronic Waste Recycling○ May 14 Mayfair Community & Fundraiser Event 7.2. Ongoing Campaigns; <ul style="list-style-type: none">○ Fundscrip Gift Cards, Hot Lunches, Equator
8. <u>Adjournment</u> Meeting was adjourned by Melissa at 8:45 pm.

Signatures

<i>Melissa Lebel</i>		
Melissa L Co-Chair	Prepared by Co-Secretary:	Caitlin C

Next Meeting

Tuesday, February 9, 2016, 6:30 p.m. Send regrets to: chair@lakeviewschoolcouncil.ca
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