

# Lakeview Public School Council Meeting

## Minutes – Discussion & Action Items

Meeting Details	
<b>Meeting Date:</b>	Tuesday, June 16 <sup>th</sup> , 2016, 6:30-8:30 PM at Rebecca S. home
<b>Purpose:</b>	Lakeview School Council Monthly
<b>Participants and Regrets:</b>  (Voting members bolded)	<p><b><u>Council Executive:</u></b>  <b>Melissa L.</b> (Co-Chair), <b>Carrie R.</b> (Co-Chair), <b>Alexandra W.</b> (Treasurer), <b>Caitlin C./Julie W.</b> (co-Secretaries), <b>Mrs. Shields</b> (Principal), <b>Kristy B.</b> (Teacher Rep)</p> <p><b><u>Parent Representatives:</u></b>  <b>Jen S., Melissa S., Shelagh M., Sneh M., Connie D., Tauhid T., Kasia B., Shannon H., Jenna K.,</b></p> <p><b><u>Regrets from:</u></b></p>
<b>Quorum:</b>	<p><b><u>Total in attendance:</u></b></p> <p><b><u>Quorum Achieved:</u></b> y</p>

Discussion & Action Items
Agenda Item #:
<p><b>1. <u>Call to Order &amp; Approval of May 10<sup>th</sup>, 2016 Council Minutes</u></b></p> <ul style="list-style-type: none"> <li>Melissa called the meeting to order at 6:38 p.m. and welcomed everyone.</li> <li>Before tonight’s meeting, Melissa e-mailed the minutes to Council.</li> <li>Melissa asked if there were any corrections or comments.</li> </ul> <p><b>MOTION: Melissa L</b> <span style="float: right;"><b>SECONDED: yes</b></span></p> <p><b>“To approve the Lakeview Council meeting minutes of May 10th, 2016 as submitted (or with changes - as indicated)”</b></p> <p><b>ALL IN FAVOR</b> <span style="float: right;"><b>MOTION CARRIED</b></span></p>
<p><b>2. <u>Principal’s Report – presented by Rebecca Shields</u></b></p> <p><b>2.1 Suggestions for Council meeting dates for next year</b></p> <ul style="list-style-type: none"> <li>Mrs. Shields is trying to coordinate days and times of Council meetings with Staff meetings.</li> <li>Currently both are on the Tuesdays.</li> <li>The possibility of changing the staff meetings to the Mondays was discussed – she will bring the suggestion to staff and keep council posted. <ul style="list-style-type: none"> <li>A parent raised the concerns about changing the time for Council meetings – to be reviewed in September.</li> </ul> </li> </ul> <p><b>2.2 Accommodation review</b></p>

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- This may be the last year for K-5; moving towards K-6
- For grade 1-3 the cap is 20
  - Board can have 10% of all classrooms above the cap
- Gr. 4-6, no real cap. 20-25 kids. A junior class could go to 30.

#### 2.3 List of Teachers for next year

- Kinder teachers to remain in the Kinder classes
- Mme Soulaf will be moving on
- Mme Keelan will be on maternity
- There will be a new Grade 1 teacher for English/Math (Lynn McCray)
- Mme MacDonald and Mrs. Mattesz will be coming back
- Grade 5 – most likely Mme Kavita and Mme Asma
- Mr. Amjoun may be helping with gr. 5, gym and gr. 1
- There will be a gr. 3-4 split, a grade 4-5 split and a gr. 5 (Mme Frechette, Mme Barber, Mrs. Filler, Mrs. Valdstyn)
  - A parent Q – Is there data that supports split class learning?
- Gr. 1 – TBD. May be three gr. 1 and a split 1-2 (Mme MacDonald, Mme Schijns)
- If parents have any special requests – they can email Rebecca.

### 3. Leadership Report – presented by Melissa L and Carrie R

#### 3.1 Finance for next year council year (with input from Treasurer)

- Since the last meeting and discussions that ensued about decreasing fund carry-over, the executive met to discuss numbers and come to an understanding of what we need in terms of funds from year to year, while ensuring that we have enough funds for the beginning of the school year to meet expenses. It was agreed that 5000\$ carry over would be adequate. Also discussed were the amounts of funds we would allocate for various expenses throughout the year.
- Upon that decision, Council then met with Rebecca. The plan was then proposed to Parent reps.
- The plan proposes:
  - Continuing with the TACE fund
  - Continuing with Arts and Science – allocating an amount of 5000\$ (to be allocated in two separate amounts)
  - A new change would be to have a “**Bus Transportation Fund**” – this would eliminate the need to vote on this at meetings. The caveat that Council put forth would be that all classes will have the opportunity to get one bus trip funded – any additional requests for bus trips will be case by case. (5000\$ allocated in two separate amounts)
    - Based on what Council spent bus transportation last year – Council is proposing an allotment of 5000\$
  - For fundraisers, Council can commit to continuing with the Hot-lunches Program, 3 movie nights, Mayfair = revenue of 30,000\$. This will allow to cover the expenditure allotments described above with some left over to cover other early school year expenses
  - From this point, Council can then be better prepared in making decisions based on “This is how much we can raise; this is what we plan on spending; do we need to fundraise more or less?”

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- Suggestions were made to focus on what Council could spend the funds on – moving towards more curriculum based funding, keeping in line with supporting the school’s learning plan (i.e.: math night)
- Have teachers come forward with ideas to align with curriculum
- Another requirement that Council will need – to have the office administration provide Council monthly receipts/updates on the expenditures of the funds allocated (Bus, TACE, Arts/Science)
- Treasurer suggested that funds are dispersed through the office for next year which would reduce the amounts of cheques being written.

### 3.2 Tech Proposal

- Was not funded this year because it would have put Council funds with less than 5000\$ carry-over into the next school year.
- Council will review the proposal in the new school year.
- The school did received some grant money ensuring that all classes got a projector and a few more needed items

### 3.3 Future proposal plans

- Work on improving parent engagement
- Look into audio streaming or teleconference of council meetings for parents who cannot make the meetings
- Look into changing the start time of Council meetings

4. **Adjournment** - Meeting was adjourned by Melissa at 8 pm.

### Signatures

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Melissa L , Co-Chair

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Prepared by Co-Secretary: Julie W

Next Meeting is **\*\*Tuesday, September 13th, 2016, 6:30 p.m.\*\***

Send regrets to: [chair@lakeviewschoolcouncil.ca](mailto:chair@lakeviewschoolcouncil.ca)