

Lakeview Public School Council Meeting

Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, June 13, 2017, 6:45 p.m.
Purpose:	Lakeview School Council Monthly
Participants and Regrets:	<p><u>Council Executive:</u> Julie W (Co-Chair), Tauhid T (Co-Chair), Jenna N (Treasurer), Caitlin C (Secretary), Rebecca Shields(Principal)</p> <p><u>Parent Representatives:</u> Connie D, Melissa S, Jen S, Heidi W, Shelagh M, Nicole L, Chris K, Carrie R, Jennifer M, Sneh M</p> <p><u>School Trustee:</u> Theresa Kavanagh</p> <p><u>Regrets from:</u> Alexandre S, Emily W, Jen N, Alex W, Tracy N, Kasia B, Rebecca F, Sandra A, Shannon H, Brian M, Amy D, Erik D, Annett R, Cheryl B, Najia H, Celine T, Fred S, Maurice Q, Emily P, Tracy B, Andrew F, Chris T, Deniz B, Jane LeFevre (Teacher Rep), Kavita Jairam (Teacher Rep)</p>
Quorum:	Total in attendance: 16 Quorum Achieved: 13 out of 20 voting Council members in attendance

Discussion & Action Items
Agenda Item #:
1. <u>Call to Order & Approval of May 16, 2017 Council Minutes</u>
<p>Tauhid T called the meeting to order at 7:00 p.m. and welcomed everyone. Before tonight’s meeting, Julie W e-mailed the minutes to Council. Tauhid T asked if there were any corrections or comments.</p> <p style="text-align: center;">MOTION: Tauhid T SECONDED: Connie D</p> <p style="text-align: center;">“To approve the minutes of the Council meeting of May 16, 2017 as written”</p> <p style="text-align: center;">ALL IN FAVOR MOTION CARRIED</p>
2. <u>Principal’s Report</u>
<ol style="list-style-type: none">2.1. The numeracy initiative/school learning plan is complete for the year. School staff welcomes parent input on which areas should have a focus for next year.2.2. Parental input is also welcomed for next year’s wellness plan (iWalk, WITS, school houses, etc.)2.3. Smart boards and projectors are getting more use, and staff are continuing to learn new ways to integrate them into lessons, through both internal and external training.2.4. The school is preparing to have Grade 6 students, and some resources are coming here from D.A. Moodie, including a laminator. Curriculum resources for EFI are also coming. Some technology and furniture will also be split with the grade 6 classes at Bells Corners P.S.2.5. The spring iWalk event was not held, but another will occur in fall of 2017.2.6. Kindergarten info session occurred on Monday, June 12, 2017. Parents were informed about council;s activities and were encouraged to Join in September.2.7. A football player is coming to speak to grade 3, 4 and 5 students about setting goals in life.2.8. There will not be a farewell ceremony for the grade 5 students this year, given that they are returning for grade 6. Council may be asked to support a year-end trip next year for the grade 6 students.2.9. The end of year assembly will be held later this month and will include some fun events to close the year.2.10. Rebecca will be sharing the 2017-2018 class makeup in her newsletter once it has been finalized. Total attendance is anticipated to be about 310 students.

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3. Treasurer's Report – presented by Jenna N

- 3.1. Since Mayfair, the raffle account has a balance of \$2,512
- 3.2. The main account has a balance of \$5,930, but a number of Mayfair expenses still need to be deducted.
- 3.3. The arts and science fund has been drawn down to \$86.
- 3.4. The transportation fund has about \$1,500-\$1,900 remaining. The remaining funds will be rolled over to next year, and topped up to the same starting balance that was used in 2016-2017.
- 3.5. More kindergarten supplies were purchased than expected, exceeding the allotted funds by \$753.27. Much of the new supplies consisted of outdoor play materials. In general, the OCDSB does not provide budget to replace outdoor toys.

MOTION: Tauhid T

SECONDED: Shelagh M

“To approve the purchase of kindergarten materials for a total of \$753.27”

MAJORITY IN FAVOR, TWO OPPOSED

MOTION CARRIED

- 3.6. We expect to start 2017-2018 with about \$7,000 in the main account.
- 3.7. Discussion was held regarding continuation of the Transportation Fund and the Arts and Sciences Fund. There was a learning curve this year in terms of management of the funds. Good communication needs to continue between Council and staff with regards to what programs teachers want to host, what focus areas parents are interested in sponsoring, and how these two lists align.

4. Leadership Report

- 4.1. Dance and game night update: About \$686 was raised and the event went smoothly. Not a lot of apples were sold, and leftovers were donated to the snack program. Many Mayfair BBQ juice boxes, pop and freezies are still left over, and could be used for a surprise on a hot day before the end of the year. The pop can be saved for welcome night. Melissa will let Rebecca know how much is left over.
- 4.2. End of year tasks to complete before the end of June:
 - o The Parents Reaching Out (PRO) Grant application deadline is June 15. Council generally supported a mindfulness program, and Rebecca and Sneh M have a contact who could be brought in next fall. This could also be supported within the wellness plan, if teachers were available. Julie W will be completing the application on this basis.
 - o Julie will also be researching other funding opportunities
 - o Annual report to finalize (Treasurer and co-chairs)
 - o Julie W plans to draft a letter to all parents about Council's role in the school community, to be issued in June and again in September. Council needs many more volunteers to assist with events.
 - o Other items:
- 4.3. Potential fundraising activities for 2017-2018:
 - o Swag (September or October)
 - o Hot Lunches (pizza, pita, popcorn). More pizza day volunteers are needed, or older responsible students could assist.
 - o Mabel's Labels
 - o Bridgehead coffee sales were lower this year compared to Equator. Next year we should send email reminders shortly before each monthly order due date. Jen S would like to hand off the job to another volunteer.
 - o Chapters offers a 2-hour fundraising sale night, four evenings per week. Parents register at a desk staffed by a volunteer, and a percentage of sales would be returned to the school. Jennifer M would like to coordinate this with another parent next fall/winter.
- 4.4. Start of year events:
 - o Welcome night. Swag can also be sold at this event.
- 4.5. Focus from 2017-2018:
 - o Ideas from teachers to support curriculum
 - o Plan where Council wants to spend its efforts (French, math, other areas)
- 4.6. 2017-2018 potential meeting schedule: Sept. 12, Oct. 10, Nov. 14, Dec. 12, Jan. 9, Feb 13, Mar. 13 (TBD), April 10, May 15, June 12.
- 4.7. Executive members for next year are needed, in particular for the roles of treasurer, co-chair and fundraising coordinator. Recruitment of new council members is also needed.

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5. Trustee's Report:

- 5.1. Theresa thanked everyone for their participation in the accommodation review.
- 5.2. The OCDSB passed the 2017-2018 budget on June 12, 2017.

6. Adjournment

Meeting was adjourned by Tauhid T at 9:02 pm.

Signatures

Tauhid Thomas/Julie Watson
Co-Chairs

Prepared by Secretary: Caitlin Cooke

(These minutes were approved by Council on September 12, 2017)

Next Meeting

**** Tuesday, September 12, 2017, 6:45 p.m.****
Send regrets to: chair@lakeviewschoolcouncil.ca