

# Lakeview Public School Council Meeting

## Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, May 15, 2018, 6:45 p.m.
Purpose:	Lakeview School Council Monthly
Participants and Regrets:	<p><u>Council Executive:</u> <b>Julie W</b> (Co-Chair), <b>Heidi W</b> (Treasurer), <b>Caitlin C</b> (Secretary), <b>Jennifer Capitani</b> (Principal)</p> <p><u>Parent Representatives:</u> <b>Jennifer M</b>, Carrie R, <b>Connie D</b>, <b>Jen S</b>, <b>Sneh M</b>, Karen F, <b>Jane LeFeuvre</b> (Teacher Rep)</p> <p><u>Regrets from:</u> <b>Allison H</b>, <b>Manal F</b>, Jen N, <b>Emily W</b>, <b>Chris K</b>, <b>Tauhid T</b>, Susan C, <b>Beatrice M</b>, Kinga B, <b>Kavita Jairam</b> (Teacher Rep)</p>
Quorum:	Total in attendance: 11 <b>Quorum Achieved:</b> 9 out of 15 voting Council members in attendance

Discussion & Action Items	
Agenda Item #:	
1. <u>Call to Order &amp; Approval of April 10, 2018 Council Minutes</u> Julie W called the meeting to order at 6:50 p.m. and welcomed everyone. Before tonight’s meeting, Julie W e-mailed the minutes to Council. Julie W asked if there were any corrections or comments.  <b>MOTION: Julie W</b> <b>SECONDED: Jen S</b>  “To approve the minutes of the Council meeting of April 10, 2018 as written”  <b>ALL IN FAVOR</b> <b>MOTION CARRIED</b>	
2. <u>Teacher’s Report</u> 2.1. The kinder students are in need of more outdoor toys for the school yard. Since bussing for the upcoming kindergarten field trips will be coming from a grant, about \$450 remains for the kindergarten portion of the transportation fund, and Mme Jane asked if that money could instead be used for the purchase of outdoor toys. The kindergarten teachers would also be glad to accept donated toys. Since the transportation fund is administered by the school, there is no need for Council to approve this. 2.2. 2-3 more outdoor basketball hoops have been requested for the older students. This request will need to go through OCSD facilities first for pricing.	
3. <u>Principal’s report:</u> 3.1. Jennifer Capitani introduced herself as Lakeview’s new principal. 3.2. The OCDSB allocated outdoor education funds, and many classes are planning nature walk trips. 3.3. Community use of schools planning is underway, and Council should request any known dates through Jennifer and school administration. 3.4. There are no changes with regards to the staffing changes discussed at the April meeting. Next year, LST support will be provided by an English teacher. Council remains concerned with losing French LST support. 3.5. A meeting will be held on Thursday May 31, 6:30 p.m. for new Kindergarten parents.	
4. <u>Leadership Report:</u> 4.1. Mayfair updates: o The Council website has been updated with the names of businesses who donated items for the raffle. The value of the raffle prizes is about \$5,200.	

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- o Lead positions still needed for: Pie the Teacher, 50/50 draw, outdoor casual soccer, bike parade liaison
  - o A parent will be coordinating the BBQ with the Shriners. The Shriners will be purchasing the food.
  - o A parent has volunteered to lead the book and toy sale. A table has been placed at the front door for donations.
  - o A volunteer signup poster will be going up this week. Highschool volunteers are welcome.
  - o Julie W requested that a synervoice be sent to direct parent's to Council's website to review the Mayfair schedule
  - o The grade 3 students are having a silent art auction
  - o Baobab drummers are confirmed for a 1.5 hour performance
  - o A request was made for 3-4 grade 6 students to act as greeters and answer questions
- 4.2. Julie W requested that a sheet on Council's roles be included with the handouts given during the kinder meeting on May 31.
- 4.3. Parents of grade 6 students have started discussing plans for the leaving ceremony. The parents will approach Council if there are any funding needs.
- 4.4. Parents are encouraged to consider participating in Council next school year. All executive positions are open. Julie W will not be acting as Chair next year.
- 4.5. Julie asked Jennifer to consider preparing lists of classroom needs for Council to discuss funding for next school year. Jennifer is still in the process of evaluating school needs, and plans to be the single point of contact for funding requests, where it is possible for Council to assist. Council cannot purchase classroom curriculum items, but can purchase resources such as dictionaries. Technology funding remains a common request by staff.
- 4.6. Julie W inquired as to the status of the Chromebook order. Jennifer will check with office administration.
- 4.7. Parents Reaching Out grant application time has arrived. For next school year, Council would like to support mental health programming.
- 4.8. A book fair is being planned for this coming November.
- 4.9. Leaving gifts for the two departing staff members will be purchased.
- 4.10. Council was in support of taking another massed school photo from the roof. Jennifer will inquire about contacts for photographers.

### 5. Treasurer's Report

- 5.1. The main bank account has a balance of \$8,829; Heidi found \$267 in HotLunches money to deposit. There are upcoming expenses of \$440 for TACE, \$600 for Pizza Pizza, and Heidi may need to order more popcorn. Overall there is about \$8,000 in available funds.
- 5.2. The lottery account balance is about \$880 with no upcoming expenses.
- 5.3. The Arts & Sciences fund has a balance of about \$600.
- 5.4. The Transportation fund has a balance of about \$1800.
- 5.5. Council's ability to purchase more Chromebooks will be re-evaluated after Mayfair.

### 6. Adjournment

Meeting was adjourned by Julie W at 8:55 pm.

## Signatures

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Julie Watson  
Chair

Prepared by Secretary: Caitlin Cooke

**(These minutes were approved by Council on June 12, 2018)**

## Next Meeting

**\*\* Tuesday, June 12, 2018, 6:45 p.m.\*\***

Send regrets to: [chair@lakeviewschoolcouncil.ca](mailto:chair@lakeviewschoolcouncil.ca)

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