

# Lakeview Public School Council Meeting

## Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, January 16 <sup>th</sup> , 2018, 6:45 p.m.
Purpose:	Lakeview School Council Monthly
Participants and Regrets:	<u>Council Executive:</u> <b>Julie W</b> (Chair), <b>Heidi W</b> (Treasurer), <b>Rebecca Shields</b> (Principal), <b>Mme Kavita</b> (Teacher Rep)  <u>Parent Representatives:</u> <b>Connie D</b> , Carrie R, <b>Jen S</b> , <b>Chris K</b> , <b>Sneh M</b> , <b>Jennifer M</b> , <b>Allison Henderson</b>  <u>School Trustee:</u> Theresa Kavanagh  <u>Regrets from:</u> <b>Jane LeFeuvre</b> (Teacher Rep), Karen F, Susan C, <b>Emily W</b> , <b>Jen N</b> , <b>Beatrice M</b> , <b>Tauhid T</b> , <b>Caitlin C (Secretary)</b>
Quorum:	Total in attendance: 11 <b>Quorum Achieved:</b> 10 out of 14 voting council members in attendance

Discussion & Action Items
Agenda Item #:
<b>1. <u>i) Call to Order &amp; Approval of December 12<sup>th</sup>, 2017 and November 14<sup>th</sup>, 2017 Council Minutes</u></b>
<p>Julie W called the meeting to order at 6:51 p.m. and welcomed everyone. Before tonight's meeting, Julie W e-mailed the minutes to Council. Julie W asked if there were any corrections or comments.</p>
<p><b>MOTION: Julie W</b> <span style="float: right;"><b>SECONDED: Jen S</b></span></p> <p><b>"To approve the minutes of the Council meeting of December 12<sup>th</sup>, 2017 as written"</b></p> <p><b>ALL IN FAVOR</b> <span style="float: right;"><b>MOTION CARRIED</b></span></p>
<p><b>MOTION:</b> <span style="float: right;"><b>SECONDED: Connie D</b></span></p> <p><b>"To approve the minutes of the Council meeting of November 14<sup>th</sup>, 2017 as written"</b></p> <p><b>ALL IN FAVOR</b> <span style="float: right;"><b>MOTION CARRIED</b></span></p>
<b><u>ii) Retirement gift for Principal Rebecca Shields</u></b>
<p><b>MOTION: Jen S</b> <span style="float: right;"><b>SECONDED: Connie D</b></span></p> <p><b>"To use council funds to purchase a \$50 gift card from Lee Valley Tools as a retirement gift for Rebecca Shields"</b></p> <p><b>ALL IN FAVOR</b> <span style="float: right;"><b>MOTION CARRIED</b></span></p>

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#### 2. **Principal's Report**

**2.1 New teachers** - Jennifer Kowal replacing Mrs Jane (gr. 3)

**2.2 Shortage of occasional teachers** – HR of Board if school wanted one, they could have a (MWTF ) designated occasional teacher – to float around as needed (Michael Gabany)

**2.3 Weather** – lots of fort building, great collaboration during recess. Good Recess behavior – on a laminated poster, in French and English on windows facing out.

**2.4 School learning plan** – math and number talks (support language and social, memory), think/pare/share, accountable talk, to touch upon other matters than just Math

**2.5 Kindergarten night** – for parents new to the school system (not about Lakeview specifically) – please pass along info to community that may have school aged children

**(side note:** the date for the Kindergarten night for the actual parents attending Lakeview is set for May – Council should make plans to either attend or create “Welcome” folders for parents to introduce them to Council activities, Newsletter, Website, Mabel’s Labels, Clothing, lunch programs and so on)

**2.6 Rebecca’s Retirement** (Jan. 31/2018) – met with juniors and primaries to explain situation to students, interim principal to come for the rest of the year (then a new principal in the new year), waiting to hear from supervisor/board.

**2.7 Grade 6 request** – going on an overnight trip to McSkimming and are requesting **bus transportation funding** for the trip (Feb 14<sup>th</sup> to 15<sup>th</sup>), \$340.30 is being requested.

2.7.1 Council decided to cover half the cost of buses (this comes from the transportation pot of money).

#### 3. **Teacher’s Report**

3.1 Friendship concert cancelled due to large number of students that participated in the Holiday concert and its close proximity to the next concert in Feb. Spring concert is planned instead.

3.2 Skating has started up for the next few weeks (plenty of parent volunteers – this was in response to a question from a parent).

#### 4. **Treasurer’s Report – presented by Heidi W**

4.1 \$2194 is remaining in the transportation pot. If we do not need to pay for the remaining bus fee then we can assign money to technology for the school. It was also suggested that we could also offer to subsidize bus trips, then the amount that the parents need to pay for buses should be minimal.

4.2 TACE and Pizza Pizza bills need to be paid still (\$4000). TACE due in March.

4.3 Bank balance (~\$4k) when bills are paid.

4.4 Luv2 groove is being brought into school this year. Feb 28 and March 1 and 2. Cost is \$1500. This is instead of Tradansa this year. Usually paid out of the lotto account.

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#### 5. **Fundraising Report**

**5.1 general discussion on some proposed ideas for future fundraising events:** Disaster Plaster – sell box of bandages 5\$ each – profit of 2\$ - parents not sure; Garden bags, Car wash in the spring (to include baked goods, popcorn, coffee) – at the school or find a place (OK Tire for example)

**5.2** It was decided that we would go forward with the **Car Wash** idea in the spring, Father's day maybe, Pre-sell tickets for the car wash – selling them at Mayfair or pay on site, Discounted price if you buy at Mayfair, (incentive) or full price on day of.

**5.3 Scholastic for next year** – end of November booked by Allison (start planning – by October meeting to do more promotion within the school)

5.3.1 Feedback from teachers – amount of French books; have volunteer there on 1<sup>st</sup> day to help with writing down list of books students wanted, or providing with pencils/paper to do so; or emphasizing the use of the flyer – order doubles of flyers to send home and keep ½ to use the “Wish list” provided on the back; gr. 6 to help (reading buddies if old enough) ; possibility of keeping the knick-knack items for when parents visit instead – however they do bring in a lot of sales.

5.3.2 Discussed about “Le coin du livre” instead as a possibility – having it in April, Scholastics in end of Nov. More to discuss for next year.

**5.4 Upcoming Dance & Bingo Night** – Friday Feb. 23<sup>rd</sup>; bake sale items, drinks, popcorn, hotdogs, glowsticks; offering veggie hot dogs (Jen M to take care of that); will be looking for volunteers, list and call-out to come

**5.5 Another Clothing swag event** in the early spring (April) - shorts/t-shirt/water bottles, baseball caps, sport tops;; running Mabel's Labels too

5.5.1 How do we increase Swag sales/popularity – offering opportunities to students to wear Lakeview wear on upcoming Spirit day, or doing a fashion show at student assembly; Rebecca to announce students to either wear their house color, Lakeview swag or Lakeview colors at the next spirit day; At upcoming dance – wear your school clothing

**5.6 Lunch Lady** – positive reviews. Rebecca to do synervice to remind people they can order any week. Connie will send a reminder to parents to send in their own utensils and about the flexibility in placing orders. A reminder about lunch lady should be included with the next pizza and pita orders.

#### 6. **Leadership Report**

##### 6.1 **Mayfair discussion:**

- setting a date for Saturday **May 26<sup>th</sup>, 2018**
- Chair to submit for lotto and 50/50 licenses
- Solicitation of raffle prizes – Chair to let council members know if help is needed with this task. If anyone is interested in helping her out, please contact her directly.
  - o If people have specific connections for prize donations, please let the Chair know.
  - o Reminder that the minimum value donation \$50 being requested.
- **Mayfair organizing committee** will be meeting in the near future (1<sup>st</sup> meeting in March in lieu of school council meeting) – please contact chair if interested in being a part of this committee.
- Focus this year on getting more sponsors and local businesses involved to help in getting items/services for free (donated buns/ hot dogs, etc.) Maybe the rotary club could BBQ – Karen W a great asset to many ideas regarding this
- Possibility of looking into a group like the rotary club to do the BQQ for us (instead of volunteers and using our own BBQs)

**6.2 Pakenham Ski trip transportation funding** (email from teacher inquiring about funding, looking to Council to cover the cost 2 buses for 2 trips, therefore cost of 4 buses total), for this year we agreed to cover the cost of 2

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buses (last year we covered the full bus cost) which will come directly from the transportation fund.

- This year because they needed to book the event earlier, it was a bit rushed to get it organized, therefore the staff included the cost of volunteer passes into the cost per student. Council does not need to cover that cost this year. However, for next year, it was suggested to the staff to advise us in November about the bus transportation and volunteer passes so that we can plan accordingly in Nov./Dec.

#### 6.3 Need for technology – asking Lakeview families for used Chrome books

- It was agreed that we would advertise that old laptops or tablets would be welcome to donate to the school. We could send home a memo, an email blast and advertise on the website. We should be specific about what would be accepted. Refer donors to the school principal – she can make final decision if the device is acceptable.
- If though these devices would not come with a “guarantee” it would at least be some extra devices for students to use till they break down.

#### 6.4 Transportation fund:

- Because the transportation fund was not used in its entirety last year, Council has agreed to re-evaluate if we need to do a full 2<sup>nd</sup> installment (\$2,500) once the 1<sup>st</sup> one has been used up.
- Discussion on how these extra funds could be reallocated instead towards the school purchasing Chrome books for in-class use.
- It was reviewed and agreed upon that the transportation fund will cover each class for 1 bus transportation trip; Pakenham ski trip is usually covered under the transportation fund (full or partial coverage depending); Fall Cross-country event is normally covered fully every year; Track and Field? any other additional bus transportation will be discussed case by case depending on the amount left in the fund.
- It was discussed that Council could possibly subsidize any additional bus transportation to help offset the cost per student.

#### 7. Open floor discussion

- Discussion and feedback among parents and staff about concerns in regard to “J’aime Lire” program. Junior grades inconsistencies of the program class to class/teacher to teacher; inconsistencies in motivating the younger grades; difficulties to get older grades motivated and get all parents on-board

#### 8. Adjournment

Meeting was adjourned by Julie W at 8:55 pm.

### Signatures

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Julie Watson , Chair

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Prepared by Jen M and Julie W

### Next Meeting

**\*\* Tuesday, February 20<sup>th</sup>, 2016, 6:45 p.m. \*\***  
Send regrets to: [chair@lakeviewschoolcouncil.ca](mailto:chair@lakeviewschoolcouncil.ca)