

# Lakeview Public School Council Meeting

## Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, November 6, 2018, 6:45 p.m.
Purpose:	Lakeview School Council Monthly
Participants and Regrets:	<p><u>Council Executive:</u> <b>Caitlin C</b> (Secretary), <b>Heidi W</b> (Treasurer), <b>Jennifer Capitani</b> (Principal)</p> <p><u>Parent Representatives:</u> Laura O, <b>Aron C</b>, Erica W, <b>Sandra P</b>, <b>Erin M</b>, <b>Karen F</b>, <b>Jen N</b>, <b>Jen S</b>, <b>Jennifer Barber</b> (Teacher Rep)</p> <p><u>Regrets from:</u> <b>Julie W</b> (Outgoing Chair), <b>Connie D</b>, <b>Sneh M</b>, Nadia S, <b>Laura S</b>, <b>Jennifer M</b></p>
Quorum:	<p>Total in attendance: 12</p> <p><b>Quorum Achieved:</b> 10 out of 14 voting Council members in attendance</p>

Discussion & Action Items
<p>Agenda Item #:</p> <p>1. <u>Call to Order &amp; Approval of October 2, 2018 Council Minutes</u>            Jennifer Capitani called the meeting to order at 6:50 p.m. and welcomed everyone.            Due to the lack of a chair, the October minutes were not circulated before tonight’s meeting. These minutes will be circulated before and voted on during the December 2018 meeting.</p>
<p>2. <u>Leadership Report</u></p> <p>2.1. The welcome dance, although not targeted to be a fundraiser, cost about \$235 after expenses</p> <ul style="list-style-type: none"> <li>o Sandra suggested that students make posters ahead of the next event</li> </ul> <p>2.2. The book fair will be held later in November. The proceeds will go towards levelled english readers.</p> <ul style="list-style-type: none"> <li>o Potential dates would be November 21-23, 2018</li> <li>o Jen N and Sandra N will co-lead the organization of the event. Caitlin will ask Allison H for a list of tasks from last year’s event to send to Sandra and Jen N.</li> <li>o Proposed schedule: Wednesday (students visit, no buying), Thursday (during the day, students can buy and parents can buy at night during interview time), Friday (parents can buy in the morning during interview time)</li> <li>o Volunteers would be needed for: Tuesday evening setup, Wednesday during the day, Thursday during the day, Thursday evening (4-7), Friday during the morning</li> <li>o Last year, setup took about 2 hours by 4-5 people</li> <li>o Heidi recalls 2 floats being used for Thursday night</li> </ul> <p>2.3. Sandra suggested a fundraiser with the Ottawa Senators. The tickets are sold through a website. The event would sell a block of tickets (up to 100) to a certain game, resulting in a donation to the school. Sandra would be glad to coordinate and help with choosing a date with an afternoon game in January or February. Mme Capitani suggested that the proceeds go towards outdoor sports equipment such as basketballs, tennis balls, etc.</p> <p>2.4. Some parents were interested in the process for installing a second play structure for grades 1-6. Mme Capitani will investigate the OCDSB’s procedures.</p> <p>2.5. There was interest in better organizing parent volunteers who can come to the school to read to students, share</p>
<p>3. <u>Principal’s Report:</u></p> <p>3.1. Jennifer has two teachers interested in leading a student council.</p> <p>3.2. The School Learning Plan team met with Mme Capitani last week. At Lakeview, math is the highest area of need and will have focus areas of fluency in math and oral communication. Students will be taught strategies for each of these areas.</p> <p>3.3. The Wellness Plan will focus on self-regulation (i.e., managing emotions)</p> <p>3.4. The Remembrance Day ceremony will be held Friday, November 9, 2018.</p> <p>3.5. The Shoestring Opera will be at Lakeview on Wednesday, November 7, 2018. It is a bilingual opera with a positive school message.</p>

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3.6. \$750 of equipment for the sensory room has been ordered and is starting to arrive.

4. Teacher's Report

4.1. The cross country and soccer field trips went well.

4.2. Teachers are starting to plan for Scientists in the Schools; costs are expected to come out of the Arts and Science fund.

5. Treasurer's Report - presented by Heidi W

5.1. The main account balance is \$4,382, and the lottery account balance is \$2,582. Last year at this time the main account balance was about \$8,000. The later start to Hot Lunches has contributed to the lower balance this year.

6. Adjournment

Meeting was adjourned by Jennifer Capitani at 8:12 pm.

### Signatures

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Prepared by Secretary: Caitlin Cooke

### Next Meeting

**\*\* Tuesday, December 4, 2018, 6:45 p.m.\*\***  
Send regrets to: [chair@lakeviewschoolcouncil.ca](mailto:chair@lakeviewschoolcouncil.ca)