

Lakeview Public School Council Meeting

Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, October 1, 2019, 6:45 p.m.
Purpose:	Lakeview School Council Monthly
Participants and Regrets:	<p><u>Council Executive:</u> Michael E (Co-Chair), Laura M (Treasurer), Caitlin C (Secretary), Jennifer Capitani (Principal), Jennifer Barber (Teacher Rep)</p> <p><u>Parent Representatives:</u> Connie D, Laura O, Jen S, Jen N, Karen F, Joan W, Amanda K, Alyssa P, Leah E, Christina F, Sandra P</p> <p><u>Regrets from:</u> Aron C (Co- Chair), Jennifer M, Erin M, Andrea B, Sneh M</p>
Quorum:	<p>Total in attendance: 16</p> <p>Quorum Achieved: 12 out of 16 voting Council members in attendance</p>

Discussion & Action Items	
Agenda Item #:	
<p>1. <u>Call to Order & Approval of September 10, 2019 Council Minutes</u> Michael E called the meeting to order at 6:51 p.m. and welcomed everyone. Before tonight’s meeting, Aron C e-mailed the minutes to Council. Michael E asked if there were any corrections or comments.</p> <p style="text-align: center;">MOTION: Michael E SECONDED: Jen N</p> <p style="text-align: center;">“To approve the minutes of the Council meeting of September 10, 2019”</p> <p style="text-align: center;">ALL IN FAVOR MOTION CARRIED</p>	
<p>2. <u>Treasurer’s Report</u></p> <p>2.1. The lottery account has about \$11,000 and the main account has \$242. 2.2. Bambora is currently depositing money into the savings (lottery) account; Caitlin C and Laura M will figure out how to change this. 2.3. The Transportation Fund has a balance of \$0. 2.4. The names for signing authority will be changed with the bank tomorrow. 2.5. Laura M continues to work with PayPal to release our money. 2.6. Funding allotments for Transportation and Arts & Science will continue, with an initial fall/winter installment, and further allotment to be assessed in December.</p> <p style="text-align: center;">MOTION: Caitlin C SECONDED: Connie C</p> <p style="text-align: center;">“To allot a first installment of \$1,500 for the Transportation fund to be used by the school”</p> <p style="text-align: center;">ALL IN FAVOR MOTION CARRIED</p> <p style="text-align: center;">MOTION: Caitlin C SECONDED: Laura O</p> <p style="text-align: center;">“To allot a first installment of \$1,500 for the Arts and Science fund to be used by the school”</p> <p style="text-align: center;">ALL IN FAVOR MOTION CARRIED</p>	

3. Principal's Report:

- 3.1. The year is starting relatively smoothly. Educational assistants are working with students, and the body break/sensory room is being used.
- 3.2. The school board is starting a new Strategic Plan, with three key objectives: innovation, caring and social responsibility. As a school, Lakeview is determining school-level objectives to align with the plan.
- 3.3. A climate change-focussed assembly was held on Friday, September 27. Each class was challenged to think about how they can help with climate change.
- 3.4. EQAO results have been released. As a school, Lakeview did very well in the reading and writing assessment categories. Math remains a focus area for improvement. The School Learning Plan will be developed in a way to help support improvements.
- 3.5. Two teachers are going to a full-day conference on self-regulation.
- 3.6. About \$400 of the Scholastic book order credit will be used to purchase Level 1-10 independent readers this week.
- 3.7. There are no changes to staff numbers following the final student count, but the grade 3 students have all been consolidated into one class, and the former 3/4 split class is now all grade 4 students.
- 3.8. Lynn McRae has accepted a position at a different school and the staffing process is underway to fill her position.
- 3.9. Jennifer has developed a partnership with the Forest School on Corkstown Road. Lakeview has been given a grant by the OCDSB and the Forest School for two classes to attend, for three years. The grant covers transportation and the facilitators. Two kindergarten classes will attend Forest School six times, generally on Wednesdays over the next two months. Next year the instructors will come to Lakeview. Two other classes have been developing a similar outdoor program that they will run themselves at the school.
- 3.10. For safety reasons, the Terry Fox Walk was held on school property this year. Future walks may incorporate a route around the community rather than at Andrew Haydon Park.

4. Teacher's Report

- 4.1. Cross-country running practices continue. The regional meet will be on October 17 at Baxter Conservation Area.
- 4.2. Soccer tryouts have begun.
- 4.3. Earth Rangers are putting on a presentation tomorrow to the entire school.

5. OCASC Report

- 5.1. Michael attended the OCASC meeting on September 26, 2019, and intends to attend meetings monthly, on the third Thursday of every month. To be able to vote at the meetings, Lakeview School council needs to pay the annual \$35 membership fee.

MOTION: Michael E

SECONDED: Laura O

“To pay the \$35 OCASC membership fee for 2019-2020”

ALL IN FAVOR

MOTION CARRIED

- 5.2. It was suggested that our trustee be invited to Council meetings. Since OCDSB meetings are also on Tuesdays, Michael E will ask our trustee if she can attend on a Tuesday, or if a meeting on a different day of the week would be better.
- 5.3. The inequity between fundraising at different schools was discussed. Lakeview could potentially partner with a school that is in need to raise funds, so long as the intent of the fundraising effort is made clear. Jennifer Capitani can look into nearby schools that need a partner.
- 5.4. The annual School Council Parent Conference will be held on November 9, 2019.
- 5.5. Parents can watch OCDSB meetings online, or attend in person.

6. Leadership Report

- 6.1. The Orange kinder class was not chosen to go to Forest School. A discussion was held about what the Orange kinder class could do in lieu of this activity. Jennifer Capitani suggested that the class could potentially go to the MacSkimming Outdoor Education Centre, or that Mme Guylaine could develop an in-house forest school. Michael E asked that Jennifer Capitani take some time to gather potential options and present them to parents. Laura O suggested that there is a lot of parent expertise on the natural world that could be drawn on to enrich classes. As requested by Michael E (co-Chair), Principal Capitani followed up with the co-chairs and has confirmed that there will be no alternate experience offered to the Orange Kinder Class.

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- 6.2. The status of the Parents Reaching Out (PRO) grant application is unclear. Michael E will search for more information.
- 6.3. Leah E volunteered to be the popcorn lead.
- 6.4. More volunteers have stepped forward for pizza days. The pizza coordinators will determine if there are enough volunteers for weekly pizza days.
- 6.5. Welcome night will be held on October 18, 2019, and Joan W will coordinate. Scott D will coordinate music again. Many volunteers are required to assist with setup, music, pizza distribution, ring pop and glow stick sales, etc. Jen N will check for the online version of the volunteer signup sheet.

MOTION: Michael E

SECONDED: Laura O

“To authorize Joan to spend up to \$500 to support Welcome Night activities.”

ALL IN FAVOR

MOTION CARRIED

- 6.6. Discussion was held on the Principal’s Education Fund, and Michael E will bring more information forward to the next meeting.
- 6.7. The school does not collect socio-economic information or demographics on the student population. The OCDSB does classify schools by the Resource Allocation Index based on Socioeconomics (RAISE) index, but the information is not broken down further. The RAISE index identifies schools at which a sizable portion of the student population may face socioeconomic barriers to learning.
- 6.8. School Walk-Ins were discussed. This is a parent-organized movement to support teachers and protest education cuts. Jennifer Capitani said that such an event would have to be off-property. Given the lack of a volunteer to organize such an action, Council declines to take a position on this event.
- 6.9. Aron received information on a lunchtime science club that could be run for a fee, payable by families. Jennifer Capitani looked into the implications with regards to Community Use of Schools (CUS), and all use of schools before 6pm must have the principal’s approval. The science club organizer must book through CUS, and must purchase liability insurance. Since nutrition breaks are generally short, after school may work better. The cost is \$69 for six sessions. There was a discussion of subsidies for interested students in need, who could be identified by the teachers. Michael E and Aron C will ask for a volunteer to coordinate with the science club and determine student interest.
- 6.10. Sandra P is in need of another volunteer to help setup and run the Scholastic Book Fair. The fair is scheduled for November 14 after school, and November 15 during interview times to allow parents better access to the sale.
- 6.11. Fundraising opportunity: Sandra P shared that OSEG would support Lakeview’s choir singing the anthem at a game (hockey, soccer or football), and then Lakeview could sell tickets to the same game as a fundraiser. She will ask Mme Jane if she would be interested in bringing Percu-Chant. Open skate nights are also a possibility. OSEG tries to sell a minimum of 50 tickets for this kind of fundraiser.
- 6.12. Sandra P and Leah E will act as Fundraising leads.
- 6.13. Council goals for 2019-2020 will be deferred to next month’s meeting.
- 6.14. The Principal Profile and the Council Annual report will be sent via email for review by Council and an e-vote for approval.

7. Adjournment

Meeting was adjourned by Michael E at 9:21 pm.

Signatures

Aron C/Michael E
Co-Chairs

Prepared by Secretary: Caitlin Cooke

Next Meeting

Lakeview Public School Council Meeting

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**** Tuesday, November 5, 2019, 6:45 p.m.****
Send regrets to: chair@lakeviewschoolcouncil.ca