

Lakeview Public School Council Meeting

Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, February 11, 2020, 6:45 p.m.
Purpose:	Lakeview School Council Monthly
Participants and Regrets:	<p><u>Council Executive:</u> Michael E (Co-Chair), Aron C (Co- Chair), Caitlin C (Secretary), Jennifer Capitani (Principal)</p> <p><u>Parent Representatives:</u> Laura O, Sandra P, Andrea B, Jen S, Erin M, Connie D, Karen F</p> <p><u>Community Representative:</u> Ryan Stanley</p> <p><u>Regrets from:</u> Jennifer Barber (Teacher Rep), Laura M (Treasurer), Jen N, Leah E, Joan W, Alyssa P, Jennifer M, Christina F, Amanda K</p>
Quorum:	<p>Total in attendance: 12</p> <p>Quorum Achieved: 10 out of 16 voting Council members in attendance</p>

Discussion & Action Items	
Agenda Item #:	
1. <u>Call to Order & Approval of January 14, 2020 Council Minutes</u>	
<p>Aron C called the meeting to order at 6:52 p.m. and welcomed everyone. Before tonight’s meeting, Michael E e-mailed the minutes to Council. Aron C asked if there were any corrections or comments.</p> <p style="text-align: center;">MOTION: Michael E SECONDED: Laura O</p> <p style="text-align: center;">“To approve the minutes of the Council meeting of January 14, 2020”</p> <p style="text-align: center;">ALL IN FAVOR MOTION CARRIED</p>	
2. <u>Treasurer’s Report by Laura M - not available</u>	
3. <u>Principal’s Report by Jennifer Capitani:</u>	
<p>3.1. The grade 6 class won the Eco-challenge that ended at the end of January. The winning class’ pizza party was held this past week.</p> <p>3.2. February is Black History Month. The daily announcements have been featuring significant achievements and interesting facts about Black history.</p> <p>3.3. Two small gardens were donated by the specialist skills program at Sir Guy Carleton SS. They are set up in the grade 1 classrooms and will be up and running soon.</p> <p>3.4. Strike actions continue.</p> <p>3.5. The Transportation fund has been unused so far because field trips are not happening during labour actions. Jennifer does not anticipate needing a top-up of the fund later in the year. The Arts & Science fund has about \$300 remaining after putting down a \$400 deposit for Tradansa (to be held the week before March Break).</p> <p>3.6. The sensory room funds remaining from last school year have now been depleted.</p>	
4. <u>Teacher’s Report by Jennifer Barber - not available due to labour dispute</u>	
5. <u>Leadership Report</u>	
<p>5.1. OCASC Report: Superintendent Nadia Towaij’s assistant led a workshop on math and how the topic is presented to students to increase engagement. Also discussed were how various school councils are dealing with the labour dispute.</p> <p>5.2. Fundraising Report by Sandra P:</p> <ul style="list-style-type: none"> o The 67s game raised \$1,475 for Council through sales of 171 tickets. Based on this level of ticket sales, next year 	

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Percuchant could sing the anthem at the start of the game. A swag sale before the game would help more students be able to wear Lakeview colours.

- o The Lakeview Curling Bonspiel raised \$800 for Lakeview School Council.
- o Upcoming fundraising events for 2019/2020:
 - ◆ Family movie night - need parent lead. Aron C will put out a call in the next email blast.
 - ◆ Purdy's Chocolate Sale (around Easter) - Andrea B volunteered to be the parent lead.

5.3. Mayfair 2020 initial Discussion:

- o Discussion - Sponsors & Donations to Silent Auction
 - ◆ Review of 2019 Contributors & Assignment of member to contact
 - ◆ Potential New Contributors
 - ◆ Confirm if any Event/Activity Leads will not be at Lakeview in 2021
- o Aron contacted key persons involved in Mayfair 2019 to solicit their availability and interest in assisting with Mayfair 2020. Based on the persons Aron contacted, below is the first draft of activities for Mayfair 2020.
- o Bake Sale and Cake Auction 2019: Jen M and Jen S 2020: Jen S is willing to run this again.
- o Coordinate Bell HS Volunteers 2019: Jen S 2020: Jen S is willing to run this again.
- o Mason Jar Sale 2019: Karen F 2020: Karen is willing to run this event again.
- o Luv 2 Groove 2019: Nadia U 2020: Nadia will coordinate with a dance school.
- o Food Organization 2019: Caitlin C 2020: **A new lead is needed.
- o Book Fair 2019: Sandra P and Jen N 2020: **Jen N cannot run this event year.
- o Face Painting 2019: Alyssa P 2020: Alyssa is willing to run this event again.
- o Online Auction 2019: Connie D 2020: Connie D is willing if she gets more help.
- o Plant Sale 2019: Erin M 2020: Erin is willing to run this event again.
- o Multicultural Activity 2019: Lindsay Mattesz 2020: Lindsay is willing to organize an event and is looking for ideas.
- o Robotics club demo & STEM 2019: Laura O 2020: Laura O is coordinating with Phil Bergeron from Bell HS, but labour actions may impact his ability to participate.
- o Bike Parade 2019: Aron C 2020: Aron C needs someone to meet the police, help set up road closures, gather children, etc. Wendy Hough and Theresa Kavanagh have confirmed their attendance. The Ottawa Police have confirmed their participation.

5.4. Financial Subcommittee:

- o Laura M, Andrea B, Ryan S, Aron C and Michael E developed discussion points for how Council could govern future spending of money raised:
 - ◆ How to develop the idea that money raised in a school year should be spent within that school year. Early in the school year, expenditures exceed fundraising efforts, with the balance being restored by the end of the year.
 - ◆ During the September/October council meeting each year, a list of anticipated expenditures should be assembled and prioritized, with the estimated total becoming the fundraising goal for the year.
 - ◆ This would feed into a spending plan for the school year.
 - ◆ If larger, new items arise throughout the year, parents should let the council chair know so that options can be researched ahead of presenting a funding request.
 - ◆ Council does not currently have a long-term fundraising goal.
 - ◆ The December 2019 fundraising goal was \$29,000. The subcommittee's current estimate is that about \$32,000 could be raised by June 2020. If we plan to have about \$10,000 to start the next school year, there remains about \$4,100 in unallocated funds this year.

5.5. Open Discussion

- o Michael E requested that Jennifer Capitani bring a list to the March meeting of the remaining sensory room requests.

6. Adjournment

Meeting was adjourned by Aron C at 8:13 pm.

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Attachments/Received Reports
none

Signatures
<p>_____</p> <p>Aron C/Michael E Co-Chairs</p> <p>Prepared by Secretary: Caitlin Cooke</p>

Next Meeting
<p>** Tuesday, March 3, 2020, 6:45 p.m. **</p> <p>Send regrets to: chair@lakeviewschoolcouncil.ca</p>