

Lakeview Public School Council Meeting

Minutes – Discussion & Action Items

Meeting Details	
Meeting Date:	Tuesday, January 14, 2020, 6:45 p.m.
Purpose:	Lakeview School Council Monthly
Participants and Regrets:	<p><u>Council Executive:</u> Michael E (Co-Chair), Laura M (Treasurer), Caitlin C (Secretary), Jennifer Capitani (Principal)</p> <p><u>Parent Representatives:</u> Laura O, Jen S, Jen N, Connie D, Karen F, Leah E, Andrea B, Joan W</p> <p><u>Community Representative:</u> Ryan Stanley</p> <p><u>Regrets from:</u> Aron C (Co- Chair), Jennifer Barber (Teacher Rep), Sandra P, Erin M, Alyssa P, Jennifer M, Andrea B, Christina F, Amanda K</p>
Quorum:	<p>Total in attendance: 13</p> <p>Quorum Achieved: 10 out of 15 voting Council members in attendance</p>

Discussion & Action Items	
Agenda Item #:	
1. <u>Call to Order & Approval of December 3, 2019 Council Minutes</u>	
<p>Michael E called the meeting to order at 6:52 p.m. and welcomed everyone. Before tonight’s meeting, Aron C e-mailed the minutes to Council. Michael E asked if there were any corrections or comments.</p> <p style="text-align: center;">MOTION: Ryan S SECONDED: Laura O</p> <p style="text-align: center;">“To approve the minutes of the Council meeting of December 3, 2019”</p> <p style="text-align: center;">ALL IN FAVOR MOTION CARRIED</p>	
2. <u>Treasurer’s Report by Laura M:</u>	
<p>2.1. The savings account has about \$16,366 and the lottery account has \$189. The Transportation Fund and Arts and Science Funds have not yet been used, but here is about \$600 in upcoming expenses for Scientists in the Schools.</p>	
3. <u>Principal’s Report by Jennifer Capitani:</u>	
<p>3.1. Jennifer presented a wish list of equipment she would like to purchase for the sensory room. The total for one of each item would be \$730.</p> <p>3.2. Ms. Schnell has started a knitting and crocheting club, and 40 students have signed up. The club needs about 25 more sets of knitting needles/crochet hooks. Jen S will check the local thrift store.</p> <p>3.3. Mme Jane has been organizing an upcoming Tradansa dance workshop for February, with a projected cost of about \$2,000. Students would have 3-4 practices during the week with a performance on the Friday.</p> <p>3.4. The grade 3 class has kicked off the school-wide eco challenge this week, asking students to reduce their waste at snack time. The winning class will win a movie, pizza and hot chocolate.</p> <p>3.5. Our trustee, Wendy Hough, had scheduled a meeting for Wednesday, January 15 for budget consultations. This has been postponed due to the labour actions.</p> <p>3.6. A one-day strike action will occur tomorrow since the ECEs, EAs, office staff and custodial staff are part of the OSSTF.</p> <p>3.7. Under Phase 3 of labour actions, ETFO is treating field trips as struck work (including neighbourhood skating, sports teams, etc.). Swim to Survive is still running. Teachers are only arriving at school 30 minutes before the start of the day and leaving no more than 30 minutes after the end of the day. Phase 4 could start on Monday, and will include rotating strikes.</p> <p>3.8. Mme Jane is working with ETFO to determine if her attendance at the 67s game would be considered struck work. Percu-Chant practices are continuing for now.</p> <p>3.9. A number of the school’s laptops cannot be upgraded to Windows 10.</p>	

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4. Teacher's Report by Jennifer Barber - not available due to labour dispute

5. Leadership Report

5.1. OCASC Report: The December OCASC meeting was cancelled.

5.2. Fundraising Report by Sandra P and Leah E

- o The clothing sale raised \$170.
- o Upcoming fundraising events for 2019/2020:
 - ◆ Ottawa 67s Game, February 2, 2020. Percu-Chant will sing on the concourse during the first intermission, and children in the choir do not need to buy tickets. Tickets have been bought by Council for \$15 each, with a suggested selling price of adult \$25, youth \$20.
 - ◆ Family movie night - need parent lead. Laura O suggested that Council think about reducing single-use food wrapper waste during dance/movie nights.
 - ◆ Purdy's Chocolate Sale (around Easter) - Andrea B volunteered to be the parent lead.

5.3. Mayfair 2020 initial Discussion:

- o Aron contacted key persons involved in Mayfair 2019 to solicit their availability and interest in assisting with Mayfair 2020. Based on the persons Aron contacted, below is the first draft of activities for Mayfair 2020.
- o Bake Sale and Cake Auction 2019: Jen M and Jen S 2020: Jen S is willing to run this again.
- o Coordinate Bell HS Volunteers 2019: Jen S 2020: Jen S is willing to run this again.
- o Mason Jar Sale 2019: Karen F 2020: Karen is willing to run this event again.
- o Luv 2 Groove 2019: Nadia U 2020:
- o Food Organization 2019: Caitlin C 2020: A new lead is needed.
- o Book Fair 2019: Sandra P and Jen N 2020: Both have asked for another parent lead but available to assist. The date should be booked with Scholastic as soon as possible.
- o Face Painting 2019: Alyssa P 2020: Alyssa is willing to run this event again.
- o Online Auction 2019: Connie D 2020: Connie D is willing if she gets more help.
- o Plant Sale 2019: Erin M 2020: Erin is willing to run this event again.
- o Multicultural Activity 2019: Lindsay Mattesz 2020: Lindsay is willing to organize an event and is looking for ideas.
- o Robotics club demo & STEM 2019: Laura O 2020: Laura is coordinating with Phil Bergeron from Bell HS.

5.4. Proposed Mayfair date: Saturday, May 30, 2020. Jennifer Capitani will ask Kathy Logan to book this weekend with Community Use of Schools.

5.5. Spending Plan for the remainder of the school year.

- o Jennifer Capitani suggested that Council consider long-term goals (e.g., outdoor enrichment, outdoor classroom, play structure alternatives that can be used year-round; landscaping).
- o A spending plan committee was formed with Michael E, Aron C, Leah E, Laura M, Andrea B, Ryan S volunteering to discuss Council's long-term spending plan.
- o Term 1 fundraising totalled about \$2,700; Term 2 is projected to raise \$1,600, and Term 3 is projected to raise \$7,000 (about \$5,000 of that from Mayfair). These estimates exclude future events such as Purdy's, a movie night and the curling bonspiel.
- o Disbursements are anticipated to be about \$9,500 including top-ups to the Arts & Science and Transportation funds, leaving about \$1,500 unaccounted for in Council's budget for the rest of the year to end with the same starting budget.

5.6. Tradansa workshop funding:

MOTION: Ryan S

SECONDED: Jen S

"To pay up \$2,000 for the Tradansa workshop fee, provided that the cancellation fee is no more than \$400."

ALL IN FAVOR

MOTION CARRIED

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5.7. Sensory room funding:

MOTION: Ryan S

SECONDED: Laura M

“To provide funding for up to \$500 (including HST) for materials for the sensory room.”

ALL IN FAVOR

MOTION CARRIED

5.8. Open Discussion

o Michael E will be working in another province starting in the summer.

6. Adjournment

Meeting was adjourned by Michael E at 8:40 pm.

Attachments/Received Reports

none

Signatures

Aron C/Michael E
Co-Chairs

Prepared by Secretary: Caitlin Cooke

Next Meeting

**** Tuesday, February 11, 2020, 6:45 p.m.****
Send regrets to: chair@lakeviewschoolcouncil.ca